



Rental Rates for the GumTree Museum of Art

6 + hours: weddings, receptions, and all day events: Total: \$1,200.00

Includes cleaning fee
Requires a \$250.00 non-refundable deposit. Does not include tables & chairs.

4 – 6 Hours: baby showers, short receptions, teas, etc.: Total: \$ 800.00

Includes cleaning fee
Requires a \$250.00 non-refundable deposit. Does not include tables & chairs.

1 - 3 Hours: All events lasting less than three hours including set up and take down:

Total: \$ 350.00

Includes cleaning fee

Requires a \$150.00 non-refundable deposit. Does not include tables & chairs

Set-up and take down fee for events TBT

Event Rental Items for the GumTree Museum of Art

5' Round Tables - seat 8-10 (10 available)	\$7.50 each
5' Round Tablecloths (10 available)	\$5.00 each
4' Round Tables - seat 6-8 (10 available)	\$7.50 each
5' 4' Round Tablecloths (10 available)	\$5.00 each
Pub Tables (10 available)	\$5.50 each
Pub Tablecloths (10 available)	\$5.00 each
6' x 30" Rectangle Tables - seat 8 (3 available)	\$7.50 each
6' x 30" Rectangle Tablecloths (8 available)	\$5.00 each
6' x 18" Rectangle Tables - seat 5 (3 available)	\$7.50 each
6' x 18" Rectangle Tablecloths (8 available)	\$5.00 each
100 white folding chairs	\$1.25 each

Items listed below are rented in dozens

108 forks, knives, teaspoon & salad fork	\$.40 each
96 hors d'oeuvres plates	\$.20 each
92 dinner plates	\$.40 each
144 wine glasses	\$.40 each



Rental Agreement for the GumTree Museum of Art

This Rental Occupancy Agreement (the "Agreement") is entered into on this _____ day of _____ 20_____, by and between GumTree Museum of Art ("GMA") and _____ ("Occupant").

1. Rental Fee.

In consideration of payment by Occupant to GMA of \$_____, (the "Rental Fee"), GMA does hereby rent and grant the right of exclusive occupancy of the Museum space, kitchen and two Adjacent bathrooms of the GumTree Museum located at 211 West Main Street, Tupelo, Lee County, Mississippi ("the Occupancy") from _____ o'clock _____ .m. on _____ (day) to _____ o'clock _____ .m. on _____ (day) (the "Occupancy Date").

The Agreement does not include the upstairs as part of the Agreement. For any usage in excess of eight (8) consecutive hours the Occupant shall pay an additional \$50. Occupant shall pay the rental fee to GMA no later than two weeks prior to the Occupant Date. The rental fee shall not be if Occupant cancels at any time during the fourteen (14) day period prior to the Occupant Date.

2. Purpose of Rental

Occupant shall use the GumTree Museum of Art during the Occupancy Date only for the purpose of _____.

- a. The maximum number of people who will be in the museum at any one time during the term here of will not exceed 250 persons.
- b. If liquor is sold during the event there is a \$200 fee for security, which the Museum will provide.

3. Deposit

Upon execution of Agreement, Occupant shall pay GMA, a non-refundable down payment of \$_____ Which is not included in the Rental Fee and which shall be held by GMA for the following purposes:

- a) To save and protect the Occupancy Date.
- b) Any damage to the Museum.
- c) Expenses for excessive clean up or maintenance of GMA necessitated by Occupant's use

4. Event Rental Items:

5' Round Tables - seat 8-10 (10 available)	\$7.50 each
5' Round Tablecloths (10 available)	\$5.00 each
4' Round Tables - seat 6-8 (10 available)	\$7.50 each
5' 4' Round Tablecloths (10 available)	\$5.00 each
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100 white folding chairs	\$1.25 each

5. Removal of Property

Occupant shall remove all of its and third party's property from the Museum and shall leave the facilities in "as it was provided" condition within 48 hours of termination of the Occupancy. Occupant shall pay \$250 per day to GMA after termination of its period of Occupancy until all of Occupant's property is removed from the Museum. Items required shall include but not limited to all food, all garbage, equipment tables and chairs, etc.



Event Date & Nature of Event for Facility Rental:

Customer's Name: _____

Customer's Address: _____

Customer's cell phone number: _____

Customers Signature: _____ Date: _____

Authorized Contact Person for say of the event (if other than customer) and their cell phone number:

Accepted by the GumTree Museum of Art:

Director of Museum: _____ Date: _____



Absolute Release of Liability & indemnity Agreement

FOR VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, I, _____ for myself and behalf of my successors, heirs, assigns, and guests, do hereby release the GumTree Museum of Art, (the "Museum") its officers, managers, members, agents, employees, and representatives ("Releasee") from any and all liability for any damage, loss, or injury I might sustain or claim to sustain out of or connected with my use of Releasee's facilities.

Further, I agree to defend, including reasonable attorney's fees and to indemnify and hold Releasee harmless from any and all threatened or asserted claims, or actions against Releasee for damage, loss or injury by any person or entity arising out of or in any way connected with my use and/or rental of the Museum and to pay in full any judgement rendered against Releasee in that respect, and to fully reimburse Releasee for any and all separate expenses incurred in defending said actions, including but not limited to attorney fees.

I have received, read, understand and agree to accept the provisions in this Release and Indemnity, and also in the GumTree Museum of Art's "Rental Occupancy Agreement," consistent with this Release and Indemnity is executed and delivered.

Witness the signature of the undersigned on the _____ day of _____

Renter's Name (Please Print)

Renter's Signature



GUMTREE MUSEUM OF ART

112 West Main Street, Tupelo, MS 38804 n 662-844-2787



Rental Information Sheet

EVENT TYPE:

COMPANY NAME:

NAME:

DATE:

PHONE #

EMAIL:

HOURS:

DOWN PAYMENT:

NUMBER OF PEOPLE:

SET UP:

10 round 5' tables that seat 8-10	\$7.50 each
10 tablecloths	\$5.00 each
10 round 48" tables that seat 6-8	\$7.50 each
10 tablecloths	\$5.00 each
10 pub tables	\$5.50 each
10 tablecloths for pubs	\$5.00 each
3 6' rectangle tables that seat 8	\$7.50 each
8 tablecloths	\$5.00 each
3 6'x18" rectangle tables that seat 5	\$7.50 each
8 tablecloths	\$5.00 each
100 white folding chairs	\$1.25 each

Security contacted

Whittington contacted

Special requests



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